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| [Manager School ] **Alternative Education – 20xx Midyear Progress Report**  **Reporting period:** Start of School Term 1 – the last day of School Term 2  This report asks for information on all students who have been enrolled in AE for 3 weeks or more within the reporting period.  *The information provided in this report should be non-identifying unless permission to publish has been obtained in writing from all identifiable parties.* |
| Purpose: This progress report will be used by the Ministry of Education to:  a) assess the provision of AE, and contribution outcomes, described in the Outcome Agreement  b) support follow up conversations with the Managing School, to help improve the service  c) support the Ministry of Education’s reporting on the progress and achievement of AE students. |

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| **Reporting measure description** | **Report actual** |
| **How many?**   1. Total number of students who have been enrolled over the reporting period |  |
| 1. Total number of students who have been enrolled for 3 weeks or more within the reporting period[[1]](#footnote-1). |  |
| **How well?**   1. Total number of ILPs/ELPs developed within 2 weeks of enrolment in AE |  |
| 1. Total number of ILPs that meet the minimum criteria described in the Detailed Service Description |  |
| 1. Total number of students who have made good progress toward achieving their ILP goals when they complete AE |  |
| **Is anyone better off?**   1. Number of students who have demonstrated a lift in numeracy.   Please list the assessment tools used. |  |
| 1. Number of students who have demonstrated a lift in literacy.   Please list the assessment tools used. |  |
| 1. Number of students who left Alternative Education. |  |
| 1. Number of students who successfully transitioned back to school? |  |
| 1. Number of students who successfully transitioned into further education or training? |  |
| 1. Number of students who successfully transitioned into employment? |  |

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| **Narrative Report** |
| 1. Describe your highlights from the period, including improvements students have made in the following areas (you do not need to report on highlights for every student):  * behavior and attendance * health and wellbeing * key competencies.     . |
| 1. What issues have arisen over the reporting period? |
| 1. Explain what progress has been made against the Pedagogical Leadership Plan including:  * What expert guidance and support was provided? * How has this impacted on outcomes for students? |
| 1. Any other key points from the reporting period? (optional) |

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| Signed: |  |
| Date: |  |
| Name: |  |
| Position: |  |

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| **Report due date** |
| On the 5th working day following the start of school term 3 |

1. *Please note you are asked to provide information on this group of students only, for the remainder of the report* [↑](#footnote-ref-1)